

# Frequently Asked Questions

## Residence Permit

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### 1. When is a residence permit required?

A residence permit is required if a person's stay in Malta exceeds 3 months.

### 2. To whom is a residence permit issued?

A residence permit is issued to both EEA nationals and third country nationals who have been authorized to reside in Malta due to the below specific reasons:

- Employment/ self-employment
- Health reasons
- Economic self-sufficiency
- Study
- Family reunification
- Long-term residence
- Partner
- Other

### 3. Who can qualify under the employment/ self-employment category?

Persons qualifying under this category include applicants seeking employment in Malta whether as an employee or in self-employment. Furthermore applicants can set up a business in Malta. Employees require an employment licence to work in Malta; however no employment licence is required for self-employment.

### 4. Who can qualify under the Economic Self-Sufficiency category?

In order for EEA nationals to reside in Malta, he/she must be able to support himself/herself and his/her family members accompanying them in Malta.

Third country nationals who are in possession under a CIR certificate, such as residence schemes falling under the Residence Scheme Regulations are included under this category.

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If a third country national is not in possession of such certificate, applications for a uniform residence permit will only be accepted if the persons concerned are to take up residence in Malta on a temporary basis.

### 5. What conditions must be satisfied in order to apply for a residence permit under the Economic Self-Sufficiency category?

*For third country nationals:*

- Minimum annual income of EUR 13,976 in Malta.
- If married, this should amount to EUR 16,305.
- A further EUR 2,329 for each dependent.

*For EEA nationals:*

- Minimum annual income of EUR 14,000 in Malta.
- If married, this should amount to EUR 23,300.
- A further EUR 8.15 per week for each dependent.

### 6. What forms should be used to apply for a residence permit?

Applications for residence permits have to be made on specific forms designed for such purpose mentioned above. These forms are to be presented personally to the Department for Citizenship and Expatriate Affairs together with the required documents.

### 7. What documents are required upon submission of the residence permit application form?

*Documents required under the employment/ self-employment category:*

- Original and copy of passport / foreign ID card.
- Original and copy of ETC engagement form issued by ETC or a work contract (applicable only to applicants applying under the employment/self-employment category).

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*EU nationals who are taking up employment in Malta as self-employed require:*

- Original and copy of ETC engagement form issued by ETC;
  - Original and copy of Trading Licence issued by the Trade Department;
  - Original and copy of VAT registration certificate issued by VAT department;
  - Original and copy of document showing Tax registration certificate number issued by the Inland Revenue Department;
  - Original and copy of document showing National Insurance registration number;
  - Business document showing the business address;
- Third country nationals applying under the employment/ self-employment category need to declare their salary from their current payslip or FS3.

*Documents required under the Economic Self-Sufficiency category:*

- Original and copy of passport / foreign ID card.
- Original and copy of proof of sufficient means of subsistence (copy of pension/ secure bonds/ bank statements etc.).
- Original and copy of health insurance (certificate of Entitlement issued by the Entitlement Unit in Valletta, Malta is sufficient for EEA Nationals).
- Third country national have to enclose a covering letter explaining in detail the reasons for request to reside in Malta.

For further information on opportunities kindly contact us by email at [info@factgroup.net](mailto:info@factgroup.net).